



Facility Maintenance Laborer

Job Description

Job Title: Facility Maintenance Laborer

Purpose Statement: The Facilities Maintenance Laborer to help maintain our main campus as well as our three satellite campuses. The person that will fill this position needs to have the skills of a jack of all trades Maintenance worker. These skills ideally would include general construction & carpentry, basic electrical and plumbing, and limited vehicle maintenance; in addition, any HVAC skills would be considered a plus. The position requires, a driver's license, the ability to climb ladders and carry up to 50#'s.

Reports to: Director of Facilities

Expectations and Responsibilities:

1. Maintain a bold commitment to excellence through attention to detail that ensure the highest possible standards of facilities management, maintenance, and repair.
2. Ensure facilities are clean, attractive and well-maintained, inside and out
3. Be willing to provide custodial needs and services upon occasion, but not as a regular part of job duties.
4. To lead by example demonstrating servant leadership where facilities management is seen as ministry more than maintenance.
5. Participate in all scheduled staff meetings and staff development times.
6. Abide by the Church of the Open Door employee handbook including staff team values.
7. Perform other duties as assigned by the Director of Facilities.

Compensation:

This is a full-time position hourly position. Hourly wage is established by qualifications and experience.

Work Schedule:

Approximately 40-45 hours a week (Monday – Friday generally 7AM-4PM and on call for Sunday's and events). The above responsibilities are not intended to be an all-inclusive list. The staff at Open Door is committed to team ministry that pursues excellence with an attitude of "whatever it takes to get the job done". Therefore, additional time may be required outside of typical work hours and normal schedules.